

Application for Reclassification of Registration C.Tech. to C.E.T.

RECLASSIFICATION POLICY

1. C.Tech. registrants who require additional academics or work experience at the technologist level will have a time-frame of one year in which to reclassify without a reclassification fee. Applications after this time-frame will be subject to the current reclassification fee.
2. C.Tech. registrants seeking reclassification as a C.E.T. after one year of certification as a C.Tech. will not be required to resubmit any transcripts or foreign credential assessments on file, but must meet all current C.E.T. requirements and, if applicable, complete ASET's Prior Learning Assessment and Recognition Portfolio and/or ASET's Technology (Certification) Exam.
3. C.Tech. registrants who have never written the ASET Ethics Exam or who wrote the ASET Ethics Exam (formerly PPE) prior to May 2015 will be required to write the current ASET Ethics Exam as a condition of reclassification.
 - a. C.Tech. registrants who wrote the ASET Ethics Exam (formerly PPE) after May 2015 or who have written the National Professional Practice Exam will not be required to write the current ASET Ethics exam as a condition of reclassification.
4. All requests for reclassification will be reviewed by the ASET Board of Examiners.

Please note: If you were granted C.Tech. within the last year, refer to your decision letter from the ASET Board of Examiners for information on requirements or contact the ASET Registration department at registration@aset.ab.ca for assistance.

REGISTANT INFORMATION

Prefix First Name Last Name

ASET No. Date of Birth (MM/DD/YYYY)

HOME ADDRESS (complete if you have changed addresses)

Apt./Suite./Unit Street Address

City/Town Prov./Terr. Postal Code

Phone Number Email

WORK ADDRESS (complete if you have changed workplaces)

Employer

Apt./Suite./Unit Street Address

City/Town Prov./Terr. Postal Code

Phone Number Email

CORRESPONDENCE PREFERENCES

Please forward all email correspondence to: Home Address Work Address

Please forward all mail correspondence to: Home Address Work Address

RECLASSIFICATION INFORMATION

I am applying for reclassification to C.E.T.

Within one-year of becoming a C.Tech. registrant

After one year of becoming a C.Tech. registrant

Discipline in which I am seeking reclassification (see [website](#) for full list):

EDUCATION PROGRAM

I am a graduate of a minimum two-year technologist diploma program

I am not a graduate of a minimum two-year technologist diploma program

Please note: If you are not a graduate of a minimum two-year technologist diploma program you must successfully complete ASET's Technical Exam in order to qualify for C.E.T. If you are a non-graduate and have not previously completed a portfolio or a reclassification program assigned by the ASET Board of Examiners, you must also complete a Prior Learning Assessment and Recognition Portfolio.

DOCUMENTATION SUBMISSION

Documents I am submitting with my application (select all that apply):

Academic transcripts*

International academic assessment*

**Your academic transcripts or international academic assessments are not required if you previously submitted this documentation as part of your C.Tech. application and they remain on file with ASET. ASET will notify you if this documentation is not located in your registrant file.*

Current resume

Current detailed job description signed by a supervisor

Competency summary (online logbook) signed by a supervisor (use the PDF [form](#) to prepare)

Three work-related references (please provide contact information below)

Examinations – If applicable, please review the reclassification [website](#) for more details.

REFERENCE CONTACT INFORMATION

Please provide at least three (3) technical work experience references on the following pages to attest to the minimum required experience. ASET will contact your references directly and ask them to complete an ASET Applicant Reference Form. Your references must confirm at least 24 months of current technical work experience within the past five years, including at least 9 months at the technologist level to qualify for C.E.T. Supervisory references are strongly recommended to be a part of the reclassification application.

Referee 1

First Name		Last Name	
ASET/APEGA No. (if applicable)		Designation (if applicable)	
Employer Name			
Apt./Suite./Unit	Street Address		
City/Town		Prov./Terr.	Postal Code
Phone Number		Email	

Referee 2

First Name		Last Name	
ASET/APEGA No. (if applicable)		Designation (if applicable)	
Employer Name			
Apt./Suite./Unit	Street Address		
City/Town		Prov./Terr.	Postal Code
Phone Number		Email	

Referee 3

First Name		Last Name	
ASET/APEGA No. (if applicable)		Designation (if applicable)	
Employer Name			
Apt./Suite./Unit	Street Address		
City/Town		Prov./Terr.	Postal Code
Phone Number		Email	



Referee 4

First Name			Last Name
ASET/APEGA No. (if applicable)			Designation (if applicable)
Employer Name			
Apt./Suite./Unit	Street Address		
City/Town	Prov./Terr.	Postal Code	
Phone Number	Email		

Referee 5

First Name			Last Name
ASET/APEGA No. (if applicable)			Designation (if applicable)
Employer Name			
Apt./Suite./Unit	Street Address		
City/Town	Prov./Terr.	Postal Code	
Phone Number	Email		

PAYMENT OF RECLASSIFICATION FEE

Please refer to the ASET [website](#) for current information on the required fee. The payment information will also be used for the exam(s) fee(s) if applicable to your application.

Select Method of Payment:

Cheque (Made out to ASET)

Visa

Master Card

AMEX

Name on Credit Card (Please Print/Type):

Expiry Date (MM/YY):

Credit Card # (Please Print/Type):

Signature:

ASET PRIVACY STATEMENT / CONSENT

ASET maintains address information of all registrants to keep them informed on pertinent issues, to prepare annual invoices, and to verify registration to outside organizations or individuals. ASET ensures that this information is secure and that the privacy of registrants is respected. On occasion, registrant mailing information is made available to suppliers of ASET registrant benefit programs of other organizations to provide registrants with information pertinent to their careers. These one-time use agreements are strictly limited by contract for specific, ASET-approved promotions. Registrant email addresses are never provided to outside organizations or individuals. **If you wish to be excluded from such mailings, please contact ASET or check the box below.**

Please remove my name from all lists provided to outside organizations for the purpose of marketing. ASET registrant benefit programs or other professional development information.

DECLARATION

“I certify that the information provided on this form is complete, true, and accurate to the best of my knowledge and that all documentation included in support for my application is authentic. I reaffirm that I will abide by the Engineering and Geoscience Professions Act, ASET Regulation, and ASET Code of Ethics.”

Signature

Date

Office Use Only	
C.Tech. certification date	
Applicant transcripts/academic assessment not on file (resubmission required)	
Applicant is required to complete PLAR portfolio	
Applicant is required to complete the ASET Technical Exam	
Applicant is required to write the ASET Ethics Exam	
Notes	

***ASET Requires this entire form (including exam forms) to be completed and submitted in order to process one's reclassification application.** Please print, sign, and submit to ASET by email to registration@aset.ab.ca, mail, or fax. All personal information you provide is subject to the conditions and protection of the ASET Privacy Policy, which can be viewed online at aset.ab.ca.



ASET Ethics Exam Registration Form

FIRST & LAST NAME:	ASET ID:
EMAIL:	PHONE #:

IMPORTANT NOTICE: Effective January 1, 2026, the ASET Ethics Exam will only be administered through a virtual proctoring service to ensure fair, accessible testing for all candidates.

CHOOSE EXAM DATE:

<input type="checkbox"/> Feb 9, 2026	Registration Deadline Jan 12, 2026	<input type="checkbox"/> July 13, 2026	Registration Deadline June 15, 2026
<input type="checkbox"/> Mar 9, 2026	Registration Deadline Feb 9, 2026	<input type="checkbox"/> Aug 17 2026	Registration Deadline July 20, 2026
<input type="checkbox"/> Apr 13, 2026	Registration Deadline Mar 16, 2026	<input type="checkbox"/> Sept 14, 2026	Registration Deadline Aug 17, 2026
<input type="checkbox"/> May 11, 2026	Registration Deadline Apr 13, 2026	<input type="checkbox"/> Oct 5, 2026	Registration Deadline Sept 7, 2026
<input type="checkbox"/> June 8, 2026	Registration Deadline May 11, 2026	<input type="checkbox"/> Nov 2, 2026	Registration Deadline Oct 5, 2026
		<input type="checkbox"/> Dec 7, 2026	Registration Deadline Nov 8, 2026

CONFIRMATION OF EXAM SITTING (TIME AND/OR PHYSICAL LOCATION DETAILS):
 You will receive an email from Meazure Learning to select your booking time **one (1) to two (2) weeks** before the date of your exam which can be expected on the start of the "booking window" found [here](#). If the email cannot be located (check junk mail), please email testingsupport@meazurelearning.com to request that an exam grant email be resent to you.

It is your responsibility to reconfirm your seat prior to the end of the booking window (see [here](#)) including resetting your Meazure Learning User ID password. Valid Government issued photo ID is required to write the exam. This method has specific requirements that must be met:

- A personal computer or laptop with a free-standing or integrated functioning webcam and microphone
 - Tablet, smartphones, or iPads or devices issued by employers are not acceptable devices
- Updated Chrome web browser, with a good stable internet connection – this is the only one used to write exams
- A private, closed room/office with a door – no shared spaces, interruptions of any kind for the duration of the exam.

IMPORTANT: Instructions for compatibility testing are emailed by Meazure Learning before the exam date including resetting the password of your Meazure Learning User ID. When logged into your profile, you must perform a system check **prior to the exam date** (called Test It Out) to ensure your system meets the [minimum technical requirements](#); additional information can be found [here](#).

EXAM FEE: \$240 plus GST = \$252	Select PAYMENT METHOD: <input type="checkbox"/> Visa <input type="checkbox"/> AMEX <input type="checkbox"/> Master Card <input type="checkbox"/> Cheque (Made out to ASET)	Name On Credit Card (Please Print/Type):	Expiry Date (MM/YY):
		Credit Card # (Please Print/Type):	Signature:

ASET Exam Information - Rewrite/Rescheduling Policies, Materials, and Results

- A. REQUIRED STUDY MATERIAL:**
- See ASET Ethics Exam [webpage](#) to download "ASET Ethics Exam Candidate Handbook" to view syllabus, required textbooks /PDFs, legislation guide, and other information. Textbooks can be obtained from Amazon, Kijiji, another ASET applicant, an NPPE candidate or a P. Eng.
 - Exam is 110 multiple choice questions (10 questions do not count toward mark), 2.5 hours to write exam
 - Special accommodation requirement is located in handbook noted above * **Must advise ASET 7 weeks prior to exam date ***
- B. RESCHEDULE POLICY:**
- Contact ASET via exams@aset.ab.ca to reschedule/rewrite your exam. If you wish to reschedule your exam date at any time **after the Registration Deadline (above)**, you will be charged the full exam fee of \$252.
- C. REWRITE POLICY:** To rewrite the exam, the full exam fee of \$252 is required.

EXAM RESULTS: Results will be sent from Meazure Learning to the applicant via email 2-3 weeks after the exam date.

Return completed form to exams@aset.ab.ca	Date Form Submitted:
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ASET Technical Exam Registration Form

FIRST & LAST NAME:	ASET ID:
EMAIL:	PHONE #:

IMPORTANT NOTICE: Effective January 1, 2026, the ASET Technical Exam will only be administered through a virtual proctoring service to ensure fair, accessible testing for all candidates.

1. CHOOSE EXAM DATE:

- | | | | |
|---------------------------------------|------------------------------------|--|------------------------------------|
| <input type="checkbox"/> Feb 25, 2026 | Registration Deadline Jan 12, 2026 | <input type="checkbox"/> July 29, 2026 | Registration Deadline July 5, 2026 |
| <input type="checkbox"/> Apr 22, 2026 | Registration Deadline Mar 29, 2026 | <input type="checkbox"/> Sept 23, 2026 | Registration Deadline Aug 31, 2026 |
| <input type="checkbox"/> May 27, 2026 | Registration Deadline May 3, 2026 | <input type="checkbox"/> Oct 28, 2026 | Registration Deadline Oct 3, 2026 |
| | | <input type="checkbox"/> Nov 25, 2026 | Registration Deadline Nov 1, 2026 |

2. CHOOSE EXAM DISCIPLINE*:

Architectural, Civil, Construction, Electrical, Electronics, Engineering Design and Drafting Technology, Fundamentals of Technology, Instrumentation, Mechanical, Petroleum (*Applicants in other disciplines not noted above must take the Fundamentals of Technology*)

*Review the specific [exam manual](#) to ensure the selected discipline is relevant to your education & experience. Based on your field of practice, applicants from the two disciplines below **may** opt to take one of the discipline-specific exams **instead** of the Fundamentals of Technology exam. *You must contact ASET Staff to request a change of discipline at the time of application.*

- Applicants in the Biomedical discipline may select the **Electronics** discipline
- Applicants in the Industrial discipline may select the **Mechanical** discipline

CONFIRMATION OF EXAM SITTING (TIME AND/OR PHYSICAL LOCATION DETAILS):

You will receive an email from Meazure Learning to select your booking time **one (1) to two (2) weeks** before the date of your exam which can be expected on the start of the "booking window" found [here](#). If the email cannot be located (check junk mail), please email testingsupport@meazurelearning.com to request that an exam grant email be resent to you.

Virtual: It is your responsibility to reconfirm your seat prior to the end of the booking window (see above link) including resetting your Meazure Learning User ID password. Valid Government issued photo ID is required to write the exam. This method has specific requirements that must be met:

- A personal computer or laptop with a free-standing or integrated functioning webcam and microphone
 - Tablet, smartphones, iPads or work computers are not acceptable devices
- Updated Chrome web browser, with a good stable internet connection – this is the only one used to write exams
- A private, closed room/office with a door – no shared spaces, interruptions of any kind for the duration of the exam.

IMPORTANT: Instructions for compatibility testing are emailed by Meazure Learning before the exam date including resetting the password of your Meazure Learning User ID. When logged into your profile, make sure that you perform a system check (Test It Out) to ensure your system meets the [minimum technical requirements](#); additional information can be found [here](#).

EXAM FEE: \$240 plus GST = \$252	Select PAYMENT METHOD: <input type="checkbox"/> Visa <input type="checkbox"/> AMEX <input type="checkbox"/> Master Card <input type="checkbox"/> Cheque (Made out to ASET)	Name On Credit Card (Please Print/Type):	Expiry Date (MM/YY):
		Credit Card # (Please Print/Type):	Signature:

ASET Exam Information - Rewrite/Rescheduling Policies, Materials, and Results

- A. REFERENCE MATERIAL:** As this is a competency-based exam, we recommend you download the specific discipline manual for a review of the exam content. Discipline of your exam is determined by your application discipline, please review your portal.
- B. CALCULATOR POLICY:** It is important to review the policy on the ASET Technical Exam [webpage](#) prior to the exam.
- C. RESCHEDULE POLICY:** Contact ASET via exams@aset.ab.ca to reschedule/rewrite your exam. If you wish to reschedule your exam date **after the Registration Deadline (noted above)**, the full exam fee of \$252 is required.
- D. REWRITE POLICY:** To rewrite the exam, the full exam fee of \$252 is required.
- E. EXAM RESULTS:** Results will be sent to the applicant via email 2-3 weeks after the exam date.

Return completed form to exams@aset.ab.ca	Date Form Submitted:
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